INSTRUCTOR: Kristen Govoni
OFFICE: ABL 302A
OFFICE HOURS: Open door policy or by appointment
OFFICE PHONE: 860-486-2480
EMAIL: Kristen.govoni@uconn.edu
COURSE WEB PAGE: HuskyCT

COURSE DESCRIPTION
This course is a discussion of current employment opportunities in Animal Science. In addition, students have an opportunity to prepare resumes and improve oral presentation skills while working with their peers.

COURSE OBJECTIVES
1. We will discuss current employment opportunities in the field of Animal Science.
2. Students will create and re-evaluate their career plan.
3. Students will prepare a resume.
4. Students will practice their presentation skills and working in groups.
5. Students will evaluate peer presentations and invited speakers.

CLASS FORMAT
The course is a 2 hour discussion period each week. Invited speakers will present career opportunities and lead class discussions. Students will also have the opportunity to present posters on career opportunities for animal science graduates.

GRADING
Written assignments:
- 12 critiques (4% each) 48%
- Career Plan 12%
- Resumes 10%
- Poster presentations 30%

Written assignments (70%):
1. Critiques (48%) – a total of 12 critiques (or student score sheets) will be collected over the semester. One critique of each afternoon’s speaker(s) is due at the end of each class (4% each). This allows 1 class to be missed without penalty (for illness, field trip, dairy show, nice weather, etc.). There is also no written assignment for the first class (1/18/12). Critiques should be limited to 2 to 3 sentences per day for outside speakers. The critique should include the name and title of the speaker and your overall opinion of the quality of their talk. A formal critique will be used for student poster presentations. Please be constructive in your criticism. Critiques must be handed in to the instructor by each student at the end of the class period.
2. Career Plan (12%) – A brief description of your career plan is due on January 25, 2012 (6%). This is a one paragraph discussion of your career goals (must be typed). At the end of the semester a revised version of your career plan is due on April 25, 2012 (6%). This should be a reflection of your original career goals and answer the following questions: 1) Are you still interested in the same career? 2) How has this course influenced your decision? 3) Do you feel prepared for your career choice? If no, what are your plans for preparation? More details will be provided later in the semester.

3. Resumes (10%) – Resume preparation will be discussed with Beth Settje (UConn Career Services) on January 25th Feb 1, 2012. Bring a rough draft of your resume to class on January 25th Feb 1, 2012 to work on in class. Final resumes are due February 15, 2012. Final resumes will be reviewed by the instructor and returned with a grade. Grades will be determined using the criteria below. All five components must be included for full credit. Note: If you have a resume completed from a previous class or job, you must make modifications to meet the criteria below. Make-up credit for a missed class is available by visiting Career Services to have your resume reviewed after you have received your final graded version back from me (this can only be done after you have made the revisions I have suggested). You must attend the Career Services’ Resume Critique hours (between 10am and 4pm) with your revised resume that includes my suggestions, then incorporate their revisions and turn in all 3 versions plus critiques [1) original, 2) my critique, 3) revised version #1, 4) careers services’ critique, 5) revised version #2, 6) name of person you met with and date] by April 4, 2012 to receive credit.

Initial grades will be based on:
- Objective statement 20%
- Visual appeal of the resume 20%
- Use of action verbs 20%
- Punctuation/grammar 20%
- Organization (Ms. Settje’s comments) 20%

Poster presentations (30%):
To practice group work and oral presentation skills, students will give group poster presentations to their peers and faculty in the department. The poster presentations will be about career options for animal science students. In general, the group will be required to pick a career of interest, research information about the position, interview someone currently in the position and present their information in a poster format. Additional details will be provided in class and on HuskyCT. The grades for posters will be based on:

- Dr. Govoni’s evaluation 33.3%
- Class evaluations 33.3%
- Group members’ evaluations 33.3%

Opportunity for individual presentation: If you have completed an internship through Animal Science, you may present this on February 15, 2012 instead of doing the group poster presentation. You will be required to present for 10 minutes and your grade will be based on Dr. Govoni’s evaluation (50%) and the class evaluations (50%). Please inform Dr. Govoni on the first day of class if you are interested in this option.
FINAL GRADES

Final grades will be determined based on the scale below:

- **A** = 93 – 100
- **A-** = 90 – 92
- **B+** = 87 – 89
- **B** = 83 – 86
- **B-** = 80 – 82
- **C+** = 77 – 79
- **C** = 73 – 76
- **C-** = 70 – 72
- **D+** = 67 – 69
- **D** = 63 – 66
- **D-** = 60 – 62
- **F** = ≤ 59

CLASSROOM RULES OF CONDUCT

1. Please turn off cell phones during class (texting, talking, etc. is not respectful of the invited speakers and will not be tolerated).
2. Computers are not needed during class time, so I expect they will remain closed and off at all times.
3. Early dismissal or late arrival must be prearranged with the instructor in order to receive credit for that day’s critique.
4. You are able to miss one critique without losing credit, therefore make-ups will not be allowed unless extenuating circumstances occur prevent you from attending class. In these instances, you need to contact Dr. Govoni as soon as possible to discuss your options.
5. Late assignments will lose a letter grade each day and will not be accepted once they are a week late.

SPECIAL REQUIREMENTS

If you require special arrangements, please contact the instructor so that arrangements can be made.